

Clay Party Terms & Conditions

What To Expect:

The party area will be set for the number of artists you have RSVP'd as your final count. Depending on the size of the party, 2 extra chairs will be available for parent seating. (See guest drop-off policy)

The party will be one and a half hours with activities in the following order:

- Guests choose their items as they arrive from the party package you've selected;
- clay instructions are given and tools are passed out;
- Guests have a GREAT time creating for about the first 45 minutes or a little over...it'll probably be the quietest party you've ever been to as they concentrate!
- We clean up and move their masterpieces to the kiln room (where the magic happens);
- Now its time to enjoy snacks and cake! We recommend presents be opened at home.
- Lastly, we clean up all of the mess for you!!

We recommend that you arrive only about 10 minutes prior to your party time. Parties are scheduled with 15 minutes in between which allows us to clean up and reset. Arriving more than 10 minutes before your party time may mean that the tables will not be immediately available. Plus....in our experience, those little birthday kids get awfully anxious if they have to wait too long before their friends arrive.

Some helpful items to remember:

If you wish to serve pizza or another snack at your party, food will be served after painting projects have been completed and the tables cleaned up. Painting and eating may not be done at the same time.

Depending on the number of guests that will be attending and the age range, gifts may need to be taken home for opening to ensure the guests have enough painting time.

If your party assistant does a great job, tips for service are customary and appreciated. However, we cannot process tips via credit card after the card has been run through. You may pay tips via cash or let the person ringing you out know that you would like to add a tip so that it may be added to the total. If your party assistant does not meet your expectations (or goes above and beyond), please email the studio at practically_pikasso@yahoo.com The owner is the only person with access to the email, so your comments will be kept confidential and go straight to the top!

We provide everything that you should need...but don't forget your camera! These are memories you're sure to treasure!!!!

Guest Minimums:

All parties have a minimum of 6 attendees in the studio, 12 attendees for offsite/after hours parties. If attendance falls short of these minimums, the party host will still be charged for the minimum. Party host/responsible party is required to remain at Practically Picasso for the duration of the party and is responsible for all attendees.

Party Times:

The party is contracted to begin and end at the times you specify when making your reservation. Your party area will not be available until 10 minutes before your party's contracted start time.

Additional charges of \$25 per half hour will be assessed, at Practically Picasso's sole discretion, for additional party time based on space availability. It is highly recommended that if your plan on your group running over, you book time in advance to guarantee availability. Regularly scheduled parties that run past Practically Picasso's closing time will be subject to after hours fees and policies.

We will hold your reserved party area for 15 minutes after your party is scheduled to begin. Please call the studio at (727) 822-5204 if you are running late. Additional party time will be assessed, if time is available, for parties that begin late.

Party Host Responsibilities:

Party host is responsible for the appropriate behavior of all guests and assumes the risk of any breakage. _Party host is responsible for assisting staff in keeping the party on schedule to avoid charges for additional party time. \$25 per half hour.

Party guests are required to remain in party area until picked up by parents or responsible party. Please do not bring the following items into Practically Picasso: confetti, glitter, noisemakers, piñatas, balls, silly string, etc. If you are providing goodie bags for children, please distribute as children are leaving.

You are welcome to bring food to enjoy at your party. The host must provide plates, cups, napkins and silverware. All food and drink must remain in the designated party area. The party host is required to properly dispose of or remove all food at the end of the party. Food may not be served during the painting/glass portions of the party.

Pottery Pick Up:

The party pieces will be ready for pickup by the PARTY HOST ONLY 14 days after party. We cannot be held responsible for breakage of items left for over 30 days from the date of the party. Any items left over 30 days become the property of Practically Picasso. Please allow two weeks for clay parties. Offsite parties should make arrangements for pottery pick up or purchase delivery option. (727) 822-5204

Drop Off Policy:

Drop-offs are REQUIRED due to space constraints and City of St Petersburg fire code. While guest's parents and siblings are always welcome to paint in the open studio during parties, they may not stand in the party area in such a manner as to block the kiln room, paint bar, restroom, staff areas, exit or sinks nor may they use table space outside the party area unless they have chosen to stay and paint. It is the responsibility of the party host to ensure guests' parents or other non-painting/creating adults leave before the party begins. Guests parents/siblings are offered a discounted studio fee of \$3.50 if they choose to stay and paint during the party.

Inviting Your Guests:

We recommend that you send your invitations at least 2 weeks prior to your party. Party hosts are encouraged to include the following information on their invitations:

- Party Date - RSVP Date (3-4 days before your party is recommended)
- Begin Time and End Time - Your phone # and/or email for guests to RSVP
- Our address, phone number & website
- The following statement: "Parents should plan to drop off party guests at (insert party begin time) and pick them up at (insert party end time)."

Privacy, Security And Refunds

PRIVACY POLICY:

We respect and are committed to protecting your privacy. We may collect personally identifiable information when you visit our site. We also automatically receive and record information on our server logs from your browser including your IP address, cookie information and the page(s) you visited. We will not sell your personally identifiable information to anyone.

SECURITY POLICY

Your payment and personal information is always safe. Our Secure Sockets Layer (SSL) software is the industry standard and among the best software available today for secure commerce transactions. It encrypts all of your personal information, including credit card number, name, and address, so that it cannot be read over the internet.

REFUND POLICY

A non-refundable deposit is required to hold all reservations. Your deposit is applied toward total due and deducted on the day of the event or class. You will be responsible for payment of all remaining charges on the day of your event or class. Reservations will not be made without a deposit. If you have a question that is not answered by the information on our website, please email us at practically_pikasso@yahoo.com or call the studio at 727-822-52204 before making your purchase.